



GOLAM MONAYEM

Student, PRESIDENCY UNIVERSITY

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PROFILE SUMMARY

Dynamic and adaptable professional with a background as a communication and IT team member at OAB Foundation, along with experience as Deputy Office Secretary at PUPC. Exhibits strong leadership, communication, and multitasking skills, ensuring the smooth execution of tasks and projects.

EDUCATION

Presidency University

2023

- Bachelor of Computer Science and Engineering (CSE) - Running

Govt. Keshab Chandra College, Jhenaidah

2020 - 2022

- Science (Compulsory - Mathematics)

WORK EXPERIENCE

Communication, IT Team Member | OAB Foundation

2024 - PRESENT

- Create and manage the graphics and communication of OAB, ensuring efficient allocation of resources.
- Monitor brand consistency across marketing channels and materials.

Deputy Office Secretary | PUPC

2024 - PRESENT

- Develop and maintain strong relationships with partners.
- Monitor Programming Club office work and arrangements.

OCP Platform

2024 - PRESENT

- Develop and execute this site as a programming contest platform.
- Monitor contest policy.

PROFESSIONAL SKILL

- Microsoft 365
- Python, C, C++, HTML
- Advertising
- Database Management

LANGUAGES

- English
- Bangla